

Hyde Park Library District Board of Trustees Meeting

February 16, 2023

Attendance: President L. Ruggiero, V.P. C. Chambers, F. O. L Guynes, Secretary S. Buckley, P. Agne, K. Armstrong, M. Campbell, D. Ray, and Director J. Chance

Call To Order: 7:02 P.M.

Previous Minutes: A **motion** was made by Dave and seconded by Leigh to accept the minutes as written. Motion passed unanimously.

President's Report: Lynn reported that our current policy does not include anything about weather related closings. She made a proposal that we consider delayed openings in the event of bad weather. The policy committee will draft a policy. The community will be informally polled to determine interest in re-opening on Sundays. Our next meeting date and time has been changed to 3/23 at 6:00 P.M.

Director's Report (in addition to his electronic submission) Our furnace in the annex needs to be replaced. Jesse will obtain quotes for furnaces and heat pumps. The Little Library has been built and is now in the library. Jesse has volunteered to stain it. The Outreach committee will make a proposal of where and when it should be placed in the community. Jesse distributed 2023 board rosters.

Finance Committee: Notable expenses this month include repairs for the annex furnace. The Equipment and Repairs Non IT budget line is at 48%. The Grounds and Yard Care budget line is high due to Beechtree Landscaping billing us \$1860 for the 2022 year. Our overall budget is on track at 14% currently.

Friends Report: The Friends have not met since our last Board Meeting due to the calendar. (The third Tuesday of the month has not come yet.) The Board discussed whether the Friends should continue to require dues. Some ideas were to have special perks for Friend members, and/or a distinction between active Friends and booster Friends. The Board's recommendation is that the Friends continue to require membership dues.

Ongoing Business:

Policy Committee: The committee met on 3/8. New policies were written and will be electronically sent to Board members for review and vote at our next meeting.

Building and Grounds Committee: The gutter on the Route 9 side of our building needs to be cleaned. The committee has researched air filter systems. The cost would be approximately \$1400.00. It was determined that this is not a priority at this time.

Finance Committee A meeting is scheduled for 3/16.

Adjournment: A **motion** was made by Karin and seconded by Dave to adjourn. Meeting adjourned at 7:51 P.M.

Respectfully submitted, Susan Buckley

Hyde Park Library District
Special Meeting of the Board of Trustees

March 9, 2023

Attendance: President L. Ruggiero, V.P.C. Chambers, F.O. L. Guynes, Secretary S. Buckley, P. Agne, K. Armstrong, M. Campbell, and Director J. Chance

Call To Order: 5:30 P.M.

A special meeting was convened in order to vote on the purchase of a furnace in the annex. Jesse distributed information and bids from three companies. After discussion a **motion** was made by Leigh and seconded by Carole to purchase a Tri Cast Iron Boiler. Motion passed unanimously.

A **motion** was made by Mark and seconded by Karin to adjourn the meeting. Meeting was adjourned at 5:43 P.M.

Respectfully submitted,

Susan Buckley