

Hyde Park Library District
Board of Trustees Meeting

March 23, 2023

Attendance: President L. Ruggiero, V.P. C. Chambers, Secretary S. Buckley, P. Agne, K. Armstrong, M. Campbell, D. Ray, and Director J. Chance

Call To Order: 6:03 P.M.

Previous Minutes: A **motion** was made by Karin and seconded by **Carole** to accept the minutes as written. Motion carried unanimously.

President's Report: Lynn informed us that when the Town Hall renovation construction begins in late spring, that side of Main Street will be cordoned off for safety. This will affect our parking space. We will seek parking in the lot across Rt 9 and in the Methodist church. The municipal lot on the far side of Town Hall may also be used by library patrons. She will also ask the town about the possibility of installing lights and signage for crossing Route 9.

Director's Report: (in addition to his electronic submission) The annual community report is completed. Jesse distributed copies to the Board. It will now be published on our website. The new furnace has been installed. The fine free trial program has shown that there was no significant negative financial impact on the library and that it is positive for public relations. A **motion** was made by Paul and seconded by Lynn to continue the fine free program for another year. Motion passed unanimously. Jesse plans to meet with library bookkeepers to discuss various libraries' financial practices.

Financial Report: Paul reported in Leigh's absence. Notable income included \$487,901.00 in funds from the town, \$2879.00 for a construction grant from NY state, and \$75.30 in elevator donations. The notable expense was \$9187.00 paid from our contingency fund to Lambert Plumbing and Heating for the purchase and installment of new furnace. Our overall budget is at 24.3% vs. a projected 29% to date.

Friends Report: Sue reminded the Board that the next book sale will be held on April 15th from 9:00-3:30. The Friends will host a meet and greet night on May 4th. All new members to the Friends will be invited. Staff member, Quinn Jordan came to the meeting and proposed an arts and crafts fund raiser sale. The Friends approved. The sale will be coordinated by Quinn and held on May 13th from 9:00-3:30. After discussion and input from the Board, dues will continue to be required for membership to the Friends.

Ongoing Business:

Building and Grounds Committee: The new furnace is installed. A business contract is being sought for the gutters to be checked to determine which need cleaning and repairs

Policy Committee: This committee meets on the 8th of every month. New policies will be sent to Trustees during the month. Trustees are asked to review and be prepared to vote at our next meeting. The committee is now working on an environmental sustainability policy.

Finance Committee: The committee met to hear Jesse's proposal for all salary increases. A **motion** was made by Paul and seconded by Dave to approve the proposed salary increases and have them be retro-active until January 2023. Motion carried unanimously.

Adjournment: A motion was made by Lynn and seconded by Carole to adjourn the meeting. The meeting was adjourned at 7:14 P.M.

Respectfully submitted,

Susan Buckley