

Hyde Park Library District  
Board of Trustees Meeting  
August 17, 2023

**Attendance:** President L. Ruggiero, V.P. C. Chambers, F.O. L Guynes, Secretary S. Buckley, P. Agne, K. Armstrong, M. Campbell, D. Ray, Director J. Chance, and Business Office Manager J. Jurutka

**Call To Order:** 7:00 P.M.

**Previous Minutes:** A **motion** was made by Karin and seconded by Carole to approve the minutes as written. Motion carried unanimously.

**Executive Session:** A **motion** was made by Lynn and seconded by Mark to move to executive session, in order to discuss a personnel issue. Motion carried unanimously. The meeting was moved to executive session at 7:07 P.M.

A **motion** was made by Dave and seconded by Mark to end the executive session. Motion carried unanimously. The regular meeting was resumed at 7:30 P.M.

**President's Report:** A **motion** was made by Lynn and seconded by Dave to accept the resignation of Library Director Jesse Chance. Lynn gave updates on donations to the capital campaign. She and Jesse led the discussion regarding a tax levy override. Jesse explained that the resolution to override the tax levy can be done at the same time we approve the budget.

**Business Office Manger's Report:** Jan presented various budgets with differing tax levies. She was able to answer all our questions and concerns. A **motion** was made by Sue and seconded by Dave that whereas, the adoption of this 2024 budget for the Hyde Park Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it resolved, that the Board of Trustees of the Hyde Park Library voted and approved to exceed the tax levy limit for 2024 by at least sixty percent of the board of trustees as required by state law on August 17, 2023. Motion carried unanimously. A **motion** was made by Dave and seconded by Leigh to accept the 2024 budget with a tax increase of 5%. Motion passed unanimously.

**Director's Report:** (in addition to his electronic submission) Jesse requested that the board donate a raffle basket to the Friends for the comedy night event. The Board decided that they will donate \$12.00 per person and that the Friends should create the basket. We have new hires. A **motion** was made by Lynn and seconded by Carole to approve the hiring of Kyle Imperati as custodian, Estelle Boskus as clerk, and Morgan Wright as assistant programmer. Motion carried unanimously. The program committee would like to restart showing movies at the library. The library has 2 licenses up to date. Reminder that elections are Oct 12<sup>th</sup> and petitions are due Sept 12.

**Financial Officer's Report:** (see Jan's electronic submission) We are at 66.8% vs. 65% of our budget for this point in the year. We had an unanticipated expense of \$9187.00 for a new furnace in the annex.

**Friends Report:** The Friends have hired two comedians for the comedy night event.

**AIR Report:** The invitation flyers have been sent out for our kickoff night. Donations are coming in. An informational banner will be hung up outside the library.

**Committee Reports:**

Personnel: Jesse's two year evaluation is complete. Sue has joined this committee.

Strategic Planning: No activity.

Building and Grounds: Carole will speak to our new custodian to give him a list of projects to be completed. The gutters have been cleaned and repaired and downspouts replaced. We have an issue with yellow jackets and need to hire an exterminator.

Policy: No activity

Education: No activity

Public Relations: The Little Library will be erected at Nana's Ice Cream on the corner of Rte. 9G and Haviland Rd.

Grants: Karin is looking into possible grants.

**New Business:** We will now begin the process of hiring an interim library director. We will make arrangements for the ongoing work that needs to be done in Jan's absence as she recovers from hip replacement surgery. Mark will work with staff, Morgan, on media issues.

**Adjournment:** A **motion** was made by Dave and seconded by Karin to adjourn the meeting. Meeting adjourned at 8:34 P.M.

Respectfully submitted,

Susan Buckley

Secretary