

Hyde Park Library District
Board of Trustees Meeting
October 12,2023

Attendance: President L. Ruggiero, V.P. C. Chambers, F.O. L. Guynes, Secretary S. Buckley, K. Armstrong, M. Campbell, Interim Director G. Callahan, guests Danielle Hinton, Joe Petito

Call To Order: 7:11 P.M.

Previous Minutes: A **motion** was made by Karin and seconded by Mark to accept he minutes as written. Motion carried unanimously.

President's Report: The Personnel Committee is working with Civil Service to determine the appropriate classification of the Director position. The personnel committee will conduct the search and interviews, with the addition of VP Carole Chambers. A staff member will be invited, also. Richard Mattocks will help us get a full energy audit and assessment of our HVAC system and he will coordinate with our architect. Michelle Hinchey has confirmed a grant of \$250,000.00 for our accessibility improvements renovation project. The Wallace Center at the FDR Presidential Library has approved our request to use their center for a Broadway and library themed concert fundraiser for our AIR project. A family fall celebration fundraiser will take place at the Town Hall on November 10th. The library has received \$100,00.00, from John Golden's estate. That money will be invested in a CD. The Rotary Club will host a fund-raiser for our library on Nov 30th.

Director's Report: (in addition to his electronic-submission) MHLS has an electronic option for trustee education; reminder that Board members needs to complete 2 trainings before the end of Dec. Rotary members are repairing our Little Libraries, therefore those libraries will be closed during that project. There has been a request to hold a Chanukka/ holiday concert at the library.

F.O.'s Report: Our expenses are at 78.7% vs. a proposed 77% for this time of year. The extra expenses incurred in non-IT, due to repairs and or replacement of gutters, fire extinguishers, and railings.

Friends' Report: The Friends expressed sympathy at the passing of member Anne Jordan. Flowers were sent to the family. The Friends will not be having the gently used arts and crafts supply sale in November.

Committee Reports:

Buildings and Grounds - Vic's Walkabout has been contacted about the privet hedge . Work on this should wait until the spring.

Personnel – a meeting was held (see electronic minutes).

Policy - the business continuity plan is on hold while the committee focuses on the building use policy.

Education: Greg presented a review of election procedures. He distributed rosters with term expiration information.

Adjournment: A **motion** was made by Mark and seconded by Karin to adjourn the meeting. Meeting adjourned at 8:49 P.M.

Respectfully submitted,

Susan Buckley

Secretary, Board of Trustees