

Hyde Park Library District
Board of Trustees Meeting

May 23, 2024

Attendance: _President L. Ruggiero, _V.P. C. Chambers, F.O. M. Campbell, Secretary S. Buckley, P. Agne
K. Armstrong, M. Williams

Call To Order: 6:32 P.M.

Previous Minutes: A motion was made by Karin and seconded by Mark to accept the minutes as written. Motion carried unanimously.

President's Report: Mark Campbell has now been added to all financial accounts. Installation of the mini split air conditioners will begin on June 1st. On June 1st we will have a concert in the library. Rod MacDonald will perform. Greg has graciously offered to finance half of the fee and the Friends will cover the remainder. On June 4th we will take Greg out to lunch as a thank you for his time as our interim director. The finance committee was directed to discuss a concern that treasury bills should involve MHLS. A \$25,000.00 grant has been awarded by the McCann Foundation. A dedication of the Golden Room will be held on June 21st at 6:00 P.M.

Director's Report: (in addition to the electronic submission) Lisa asked if we were ready to move ahead with the financial review. A motion was made by Mark and seconded by Karin to hire UHY from Kingston to conduct a financial review. Motion passed unanimously.

Financial Report: We received \$5555.55 from MHLS as special legislative funding bullet aid through Didi Barrett. Our expenses are at 38.6% vs.40% projected at this point in the year.

Friends Report: The Friends will finance the Rod MacDonald concert and supply refreshments. The Friends will participate in the Children's Book Festival at Vallkill on July 20th. We discussed the possibility of having a Hyde Park Musicians fundraiser concert in August. Greg is willing to coordinate this.

Committee Reports:

Building and Grounds – Carole and Sue inspected the exterior of the annex and developed a “to do” list for Kyle. The list was given to Lisa to oversee. The facilities report was given to Lisa to be submitted for grants she is working on.

Personnel – They will meet to conduct a six month review for our new director.

Strategic Planning – No activity

Financial – The financial committee met to discuss treasury bills. A motion was made by Mark and seconded by Sue to explore managing library funds through the purchase of treasury bills. The motion was withdrawn by Mark. A motion was made by Mark and seconded by Sue to manage a portion of the library's funds using treasury bills. The motion was withdrawn by Mark. The issue was tabled until after the next BOT meeting. The finance committee will meet on June 12th. At that time financial policies will be discussed.

Policy – A motion was made by Karin and seconded by Mark to adopt the open meeting policy. Motion passed unanimously. A motion was made by Paul and seconded by Karin to amend the motion to remove the requirement of posting the BOT meeting to our newsletter. Motion passed unanimously. A meeting will be scheduled to review and update our financial policy.

AIR – All details have been finalized for the Cocktails at Bellefield event to be held at the Inn at Bellefield on June 8th.

Education – Lisa sent an e-mail to all Board members reminding us of upcoming training webinars.

Adjournment: A motion was made by Karin and seconded by Mary to adjourn the meeting. Meeting adjourned at 7:56 P.M.

Respectfully submitted,

Susan Buckley

Secretary