

Hyde Park Library District
Board of Trustees Meeting

June 20 2024

Attendance: President L. Ruggiero. V.P. C. Chambers, F.O. M. Campbell, Secretary S. Buckley
K. Armstrong, D. Hinton, M. Williams, and Director L. Palmer

Call To Order: 6:02

In the interest of abiding by Robert's Rules of Order, Lynn reminded us that time limits and items on the agenda should be adhered to as guidelines during board meetings. It's unproductive to get sidetracked and or distracted by conversations that veer off topic.

Previous Minutes: A motion was made by Carole and seconded by Karin to accept the minutes as written. Motion carried unanimously.

Workshop on Treasury Bills We discussed investing specific amounts from specific accounts.

President's Report: A local resident has offered their house for a summer cocktail party. Didi Barrett will be attending the dedication to the Golden Room. The Delarms have donated a plaque to honor John and Gloria Golden. Our RAN request is progressing. We should receive a reply from the Town Board after their next board meeting. The architects can begin in October. We will now sign the standard agreement between owner and architect. We are also signing a request for conflict waiver from Robert Schofield.

Director's Report: (in addition to her electronic submission) The Valkill Children's Book Festival has been cancelled. DS Home Services has installed our new air conditioning mini split unit.

F. O. Report: See the office manager's e-mail of 6/18/24. A motion was made by Mark and seconded by Sue to invest \$220,000.00 (\$200,200.00 from the Chase Savings Account plus \$19,800 from the Rondout Savings Bank, closing the Rondout Savings Account) into 4 week T-bills (five \$40,000.00 and one \$20,000.00, laddered weekly in an operations T-bill account. After discussion Mark amended the motion which was seconded by Karin. The amended motion raised the invested amount to 360,000.00. Motion passed unanimously. A motion made by Mark and seconded by Karin to invest \$134,000.00 from the Chase Elevator Account into 4 week T-bills (six \$20,000.00 and one \$14,000.00) , non laddered in an elevator T-bill account until 1/14/25. The board will reassess these investments at the December 2024 Board meeting. Motion passed unanimously.

Friends Report: Book donations for the Aug 2-4 booksale will be accepted beginning on July 5th.

Committee Reports:

Personnel: The committee met and revised our Director Evaluation form. This will be distributed to all Board members to gather their input. Lisa will be given a self- evaluation form to complete. All completed forms are to be submitted to Paul by *July 15th*. He will then compile all the information and the committee will meet again. Once a final evaluation is prepared, Lynn will present it to Lisa to review, discuss, sign, and file.

Building and Grounds: The annex deck needs repair. Sue will contact the company who did the original work to see if there was any guarantee.

Policy: They did not meet because they need information from the finance committee. A joint committee meeting will be scheduled.

AIR The Cocktails at Bellefield event was well attended. The profit was approximately \$2,125.00 We are now planning a framed photo sale. Wildlife photos will be framed and displayed in the annex. Greg will host a local musicians fundraiser concert on August 10.

Adjournment: A motion was made by Karin and seconded by Danielle to adjourn the meeting. Meeting adjourned at 7:18 P.M.

Respectfully submitted,

Susan Buckley

Secretary, Board of Trustees