

Hyde Park Free Library FACILITIES PLAN

Approved by Board of Directors May 16, 2024

FACILITIES PLAN ADDENDA

Upgrade/increase accessibility to space, resources

Project	Description	Estimated Date	Maintenance Sched.	Possible Providers
Elevator to Children’s Room to increase accessibility	Increase accessibility	2024-2026	Yearly or as advised by service provider.	To be determined
Upgrade bathrooms	Increase accessibility	2026	As needed—and as advised by provider	To be determined
Replace HVAC system	Current system no longer working - future one will be energy efficient	2024-2026	As needed	To be determined
Install sprinkler system	Increase safety for staff and patrons	2024-2026	As needed	To be determined
Lower/replace shelving	Shelving to be more reachable for small and seated individuals	Complete	As needed	Accent Furniture

Replace upstairs stacks to make them movable and flexible.	Movable shelves allow for variable space which increase accessibility to modified areas appropriate for different uses, open and available to all. Shorter stack allow easier access for people who have limited range of movement.	Complete	As needed	Accent Furniture
Add windows for natural	Energy efficiency, UV filtration, better	complete	As needed	Transitional Builders
Change the opening on the front entrance.	to allow easy-opening, one-handed	2026	As needed	To be determined
Upgrade Annex for maximum usage	To allow for space for computers/ additional programming	2026	As needed	To be determined
Security camera in Annex to monitor who enters the building	to monitor who enters the building	2026	As needed	To be determined
Paint Children's Room/Replace carpeting	Improve children's room area aesthetically and practically.	2028	As needed	To be determined

BUILDING SYSTEMS MAINTENANCE

SYSTEM		AGE/DESCRIPTION	REPLACEMENT/REPAIRS	MAINTENANCE SCHEDULE	SERVICE PROVIDERS
Septic	Main	Installed 1977	Replaced pump station 12/2014 Pumped June 2023, Nov 2017, 2014, 2010, 2007, 2003	Pump every 4 years	Bill Boyce Septic Pumping Services 9 Powerline Ln Staatsburg, NY 12580 (845) 889-4824 Veith Enterprises Inc. 100 Parker Ave. Poughkeepsie, NY 12601 (845) 485-2900
	Annex	Installed 2003	Pumped June 2023, Nov 2017, 2014, 2010	Pump every 4 years	
Electric	Main		New lighting installed 2018		Veith Electric 100 Parker Ave Poughkeepsie, NY 12601 (845) 485-2900
	Annex		Installed outlets for computer access 2002 Installed new lighting, 2018 Installed Exit Signs, Upgraded outlets 2019		
AC	Main		Addition – New exterior unit; interior coils 6/2013 Front of building – (incl. wall unit) 2012 Addition - New compressor 2002 Addition – Carrier Units installed by Sigma 2001	Yearly service plan	Winslow Sons & Daughter Inc 2 Buckingham Ave Poughkeepsie, NY 12601 (845) 454-002
	Annex	Installed 2002			
Furnace	Main	Gas	Replaced 2012	Yearly service plan	
	Annex	Oil	Replaced 2003 (Bottini)		

INTERIOR/EXTERIOR GENERAL BUILDING MAINTENANCE

LOCATION	DESCRIPTION OF SERVICE	MAINTENANCE SCHEDULE	SERVICE PROVIDERS
Main & Annex Interior	Janitorial Services	3-4 times/week for each building	Kyle Imperati
Main & Annex Interior & Exterior	Painting and assorted maintenance Carpet cleaning staff area - 2014	As needed	Kyle Imperati
Main Interior/Exterior	Window cleaning 2014	As needed	C & D Window & Cleaning Services 24 Dupay Rd Pleasant Valley, NY 12569 (845) 635-2785
Annex Interior/Exterior	Window cleaning 2014	As needed	
Annex Exterior	Removed 4 trees on Annex south property line 10/2015	As needed	Gene's Tree Experts 2100 Route 9G Staatsburg, NY 12580 (845) 229-9022
Main & Annex Exterior	Removed decayed maple on west border; pruned oaks in front of Annex; pruned oak and dogwood on Rt 9 side 8/2015	As needed	Quality Tree Care Brian Canfield (845) 775-8517
Main & Annex Exterior	Landscaping	Seasonal: Spring & Fall cleanup 1X/week	Vic's Walkabout Landscaping 815 Violet Ave Hyde Park, NY 12538 (914) 204-6273

FACILITIES REPAIR/RESTORATION (Main Building)

LOCATION	DESCRIPTION	DATE OF COMPLETION	CONTRACTOR
Gutters	Relined box gutters, including metal edging; Installed copper drop tubes and flashing under slate; installed rear leaders	4/16	J & A Roofing 3 Clarendon Ave Kingston, NY 12401 (845) 339-2020 (845) 452-4444 Ian Horowitz
Basement original section; addition	Installed energy efficient LED lighting	8/15	Green Leaf Energy for CH

Interior Entryway	Renovated front door; repaired interior door; installed hardware	3/15	P.C. Baczek Company 6 Legion Rd. Poughkeepsie, NY 12601
LOCATION	DESCRIPTION	DATE OF COMPLETION	CONTRACTOR
Interior Entryway	Replaced Carpet	1/14	Foster Flooring 6 River Rd. PO 351 Staatsburg, NY 12580
Front Door	Painted door and trim	2013	Scott Chenover
Sidewalk	Installation of concrete sidewalk north side of building (front entrance)	August 2013	STAT Construction Company PO Box 88 Staatsburg, NY 12580 (845) 889-3131
Wood Floors	Refinished	5/2003	C.D. Tacinelli Company PO Box 117 Billings, NY 12510 (845) 454-2100
Children's Room, upstairs new wing, east hall and stairs	Replaced carpet	2002	Discount Carpet

FACILITIES REPAIR/RESTORATION (Annex)

LOCATION	DESCRIPTION	DATE OF COMPLETION	CONTRACTOR
Yard behind Annex	Installed fencing around perimeter of property	10/15	Adams Fences 743 Dutchess Turnpike Poughkeepsie, NY 12603 (845)454-0363
Throughout	Installed energy efficient LED lighting	8/15	Green Leaf Energy for CH
Garage behind Annex	Demolished	8/15	Leisure Tech 1300 Route 9G Hyde Park, NY 12538 (845) 229-2015 Mike Riggio

Main front gutter	Repaired north box gutter and north door raincap board of main section	2014	Ed Hericourt General Contracting 327 Norton Rd. Red Hook, NY 12571 (845) 876-6860
East & West hip roofs	Installed seamed metal roofs	2014	Active Energy Systems, Inc. PO Box 165; 40 Orchard Drive Rhinecliff, NY 12574 (845) 876- 7249
Painting	Scraped and painted peeling sections; painted front door	9/2014	Walt Jones, Custodian
Kitchen Floor	Replaced	2010	Foster Flooring 6 River Rd. PO 351 Staatsburg, NY 12580 (845) 889-4747
Wood Floors	Refinished	11/2009 5/2004	McGuire's Wood Floors 9 Cathy Rd. Poughkeepsie, NY 12603 (845) 471-2910
Sidewalk	Installation of slate sidewalk	2004	Anthony Algeri