

Hyde Park Library District
Board of Trustees Meeting

October 24, 2024

Attendance: President L. Ruggiero, V.P. C. Chambers, F.O. M. Campbell, Secretary S. Buckley, P. Agne, K. Armstrong, Y. Goodman D. Hinton, D. Masenheimer, M. Williams, and Director L. Palmer

Call To Order: 6:01 P.M.

Introduction of New Officers

Previous Minutes: A **motion** was made by Karin and seconded by Danielle to accept the minutes as written.

President's Report: The ground breaking ceremony for our accessibility improvement renovation will be held on October 25th at 5:30. Our grant writers (Choice Words) have reorganized their structure and assigned us a new grant writer. Her name is Kristina Knott. Lisa and Lynn met with her for introductions and orientation. The library has received a large donation from the Mary Downs estate.

Director's Report: (in addition to her electronic submission) The DLD grant will not be impacted by our change from installing an elevator to installing a lift. We will need to amend the paperwork. Our auditors will begin on November 20th.

Financial Officer's Report: Our budget expenses are at 91.6% vs. 81% for this time of year. This is due to payments made to our architect, grant writer, and attorney. \$8843.00 was taken from our Capital Improvement budget line to pay for our HVAC/air condition installation.

Friends Report: The Friends are creating an Instagram account. They are planning a costume jewelry and accessory sale on May 2-4, 2025.

Committee Reports: There was no activity for the finance, strategic planning, policy, personnel, and building and grounds committees.

Board Education - Sue attended the MHLS Role of Board Officers and Committees webinar. We are doing well. We have officers for our Board and executive committee. We attend and track our yearly education requirements. We have committees for each required category that meet as necessary, remembering they are not authorized to vote at those meetings and must submit minutes. We manage and invest our money according to state policy. From now on a Friends treasurer's report will be submitted at each Board meeting.

AIR - The AIR committee has begun their photograph fund raiser. There are wildlife photographs exhibited in the annex available for purchase. The next fund raiser will be a coffee/cocoa/cookie sale at Vic's Walkabout Christmas Tree Sale beginning the day after Thanksgiving. Members of the Board and Friends will bake chocolate chip cookies.

New Business: Herb Sweet has asked for clarification of his responsibilities as our treasurer. Danielle will research the difference between the financial officer and the treasurer.

Adjournment: A motion was made by Karin and seconded by Mark at adjourn the meeting. Meeting adjourned at 7:05.

Respectfully submitted,

Susan Buckley

BOT Secretary