

Hyde Park Free Library
Profit & Loss Budget Overview
 January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
Agency & Other Income	
Town of Hyde Park-Voting Distri	537,911.00
New York State	7,000.00
Interest	12,000.00
Fund Balance Transfer	6,080.00
Total Agency & Other Income	562,991.00
Cost Recovery	
Lost or Damaged Materials	300.00
Service Fees and Charges	2,000.00
Total Cost Recovery	2,300.00
Library Income	
Donations and Memorials	
Donations and Memorials-Other	1,000.00
Total Donations and Memorials	1,000.00
Total Library Income	1,000.00
Miscellaneous Income	100.00
Total Income	566,391.00
Expense	
Library Services	
Materials & Access Services	
Downloadable Books/Streamab...	17,000.00
Children's Audio Visual & Multi	600.00
Audio-Visual & Multimedia	3,000.00
Print	
Adult	9,000.00
Children	7,000.00
Reference	100.00
Subscriptions - Print	3,800.00
Total Print	19,900.00
Total Materials & Access Services	40,500.00
Programming	
Programming - General	3,000.00
Programming - Children & Family	2,000.00
Programming - YA & Life Skills	500.00
Total Programming	5,500.00
Total Library Services	46,000.00
Personnel	
Wages - Salaried Employees	192,000.00
Wages - Hourly Employees	163,000.00
FICA	22,010.00
Medicare Expense	5,150.00
Benefits (health/retirement)	
Health Insurance	9,000.00
Total Benefits (health/retirement)	9,000.00

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Payroll Expenses	
NYS Civil Service Retirement	13,531.00
Payroll Expenses	4,500.00
Disability Insurance	1,000.00
Unemployment Ins. - NYS	6,000.00
	25,031.00
Total Payroll Expenses	25,031.00
Professional Expense	
Membership and Dues	600.00
Training & Professional Develop	600.00
Professional Expense-Other	10,000.00
	11,200.00
Total Professional Expense	11,200.00
Total Personnel	427,391.00
Operating Expenses	
Automation	
System Charges - MHLS	13,700.00
Equipt. & Maint. - Tech Support	1,200.00
Teleforms Expense	500.00
	15,400.00
Total Automation	15,400.00
Communications	
Telecommunications	3,200.00
Postage & Printing	700.00
	3,900.00
Total Communications	3,900.00
Information Technology Support	
IT Management & Maintenance	1,000.00
IT Repairs & Service	500.00
	1,500.00
Total Information Technology Sup...	1,500.00
Supplies	
Supplies - General Office	4,000.00
Supplies - Technical Services	1,000.00
	5,000.00
Total Supplies	5,000.00
Equipment and Furniture	
Equipment - IT	4,000.00
Furniture and Furnishings	400.00
Copier Rental	300.00
Other Equipment - NEC	500.00
	5,200.00
Total Equipment and Furniture	5,200.00
Insurance - WC, Bond, Liability	15,000.00
Bank Charges & Safe Deposit	100.00
Travel, Mileage & Per Diem	100.00
	46,200.00
Total Operating Expenses	46,200.00

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Building & Grounds	
Utilities	
Oil Heat (Annex)	6,000.00
Gas	6,000.00
Electric	14,000.00
Water and Sewer	1,400.00
Trash and Recycling	1,100.00
Total Utilities	<u>28,500.00</u>
Security Service	2,500.00
Yard & Grounds Care (cleaning)	6,500.00
Supplies - B&G	1,200.00
Equipment & Repairs - Non IT	3,500.00
Capital Improvements	3,000.00
Other B&G Expenses - NEC	500.00
Total Building & Grounds	<u>45,700.00</u>
Resource Development	
Resource Development Support	700.00
Trustee Development & Training	300.00
Total Resource Development	<u>1,000.00</u>
Miscellaneous Expenses - NEC	<u>100.00</u>
Total Expense	<u>566,391.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>