

Hyde Park Library District
Board of Trustees Meeting
November 21, 2024

Attendance: President L. Ruggiero V.P. C. Chambers, Secretary S. Buckley. P. Agne,
D. Masenheimer, M. Williams, and Director L. Palmer

Call To Order: 6:07 P.M.

Previous Minutes: A motion was made by Mry and seconded by David to accept the minutes as written. Motion passed unanimously.

President's Report: Our policy committee has drafted an internet safety policy. A motion was made by Sue and seconded by David to accept the policy as written. Motion passed unanimously. We will receive federal funding to maintain this policy. Three CD's were rolled over. They will mature in January and February of 2025. Our Choice Words grant writers will work for one more month. Lynn will obtain our last invoice and all research information. She will then propose a hiatus. Board members are asked to support the library's hat and glove drive, which is in effect until December 6th. Michael Fleischer donated over \$4000.00 to the renovation project.

Director's Report: (in addition to the electronic submission) David has taken his oath of office.

Financial Officer's Report: Sue reported in Mark's absence. Notable income for the month was \$1000.00 donation from the Agnes Downes Family Trust and \$4541.00 from Michael Fleischer. Notable expenses (which caused us to go over budget) were a payment of \$13,531.00 to the NYS Civil Service Retirement and a total to date of \$79,871.93, of which \$71871.93 was paid to Butler, Rowland and Mays. Our budget is now at 105.2% vs. a projected 90% for this point in the year.

Friends Report: The Friends will support the AIR committee by baking chocolate chip cookies for the Christmas coffee/cookie sale on November 29 - 30.

Committee Reports - Policy - The Internet Safety Policy was submitted and approved by the Board. The committee created and dispersed a self- assurance of trustee education form so that trustees can log their yearly education training. The Code of Ethics Policy was sent back to the committee for editing.

Education – David received an orientation to the Board. Sue attended the Roles and Responsibilities of Board Members training and reported that, as a Board, our members meet all the required responsibilities and roles.

AIR - We will sell coffee, cocoa, and cookies at Vic's Christmas Tree Stand on November 29-30

New Business: David and Carole will form an ad hoc committee for construction.

Adjournment: A motion was made by Mary and seconded by David to adjourn the meeting. Meeting adjourned at 7:26 P.M.

Respectfully submitted, Susan Buckley, Secretary H.P. Board of Trustees