

Hyde Park Library District  
Board of Trustees Meeting  
December 19 2024

**Attendance:** President L. Ruggiero, F.O. M. Williams, Secretary S. Buckley

P. Agne, K. Armstrong, M. Campell, D. Hinton, and Director L. Palmer

**Call To Order:** 6:06 P.M.

**Previous Minutes:** A **motion** was made by Mark and seconded by Mary to accept the minutes as written. Motion passed unanimously.

**President's Report:** Mark Campbell has resigned his position as financial officer as of November. In Carole's absence, Sue presented a slate of officers for 2025. The 2025 slate of nominated officers is President – Lynn Ruggiero, Vice President – Carole Chambers, Financial Officer – Mary Williams, Secretary – Susan Buckley. A **motion** was made by Sue and seconded by Karin to elect the slate of officers. Motion passed unanimously. Architect Paul Mays has not submitted a recent report. A meeting has been scheduled for Monday with Lynn, Lisa, and Paul. We are now in a hiatus status with Choice Words grant writers. They have been paid in full. We can now pursue a relationship with the town's grant writers.

**Director's Report:** (In addition to the electronic submission) Our programming assistant, Morgan Wright, will begin a maternity leave in April. Corinne Slaughter, head of Circulation and Cataloging, is resigning in March. Our insurance company will not cover the cost of the sink hole repair. Lisa made a proposal to purchase 2 computers and 9 chairs with money in the IT equipment and programming budgets. A **motion** was made by Sue and seconded by Danielle to transfer \$1691.00 from the general programming budget to the general office supplies budget. Motion passed 6-1, with Mary abstaining.

**F.O. Report:** Mary distributed and reviewed her summary report. She has separated the renovation account from the operating budget. We are within budget for the end of the year. Donations made to the library in December totaled \$395.00.

**Friends Report:** Library Advocacy Day is February 5, 2025. The Friends will donate \$50.00 towards the cost of bus transportation. The Friends have purchased an additional \$5000.00 T-bill. We have requested \$5000.00 from Stewarts Shops from the Holiday Match program.

**Old Business:** Danielle reported that the treasurer is separate position from the Board as compared to the financial officer who is an elected Board of Trustees member.

**Committee Reports:**

Policy - They were unable to meet as planned and will reschedule a meeting in January.

Ad Hoc Renovation – David outlined and presented electronically his responsibilities as chair of this committee.

AIR The profit from the Christmas coffee/cookie sale was \$96.00.

**Adjournment:** A motion was made by Mark and seconded by Karin to adjourn the meeting. Meeting adjourned at 7:48 P.M.

Respectfully submitted,

Susan Buckley

Board of Trustees Secretary